



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

DepEd - Division of Batangas RECORDS SECTION	
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July 8, 2022

DIVISION MEMORANDUM

No. 218, s. 2022

ADJUSTMENT OF DATA INPUTS AND SUBMISSION OF VALIDATED SY 2021-2022 NATIONAL SCHOOL BUILDING INVENTORY (NSBI) FORMS

TO: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Schools Division of Batangas through the SGOD-Planning and Research Section in collaboration with Education Facilities Section and Property and Supply Section will conduct the NSBI online data validation from July 14, 2022 to July 22, 2022.
2. Relative to this, all schools with findings and discrepancies in the reporting and encoding of NSBI data are advised to request reversion of submission through the EBEIS and incorporate necessary adjustments as recommended by the District Validation Team (see attached procedural guide).
3. One (1) copy of School Validated SY 2021-2022 National Schools Building Inventory (NSBI) forms shall be collected in the district through the designated focal person and compile the submitted forms in a folder separately by level (ES, JHS, SHS) before submission to SGOD - Planning and Research Section on or before July 13, 2022, 5:00 PM.
4. Immediate dissemination and compliance of this memorandum is earnestly desired.


MERTHEL M. EVARDOME, CESO V
Schools Division Superintendent

DEPEDBATS-ODS-F-009/R1/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
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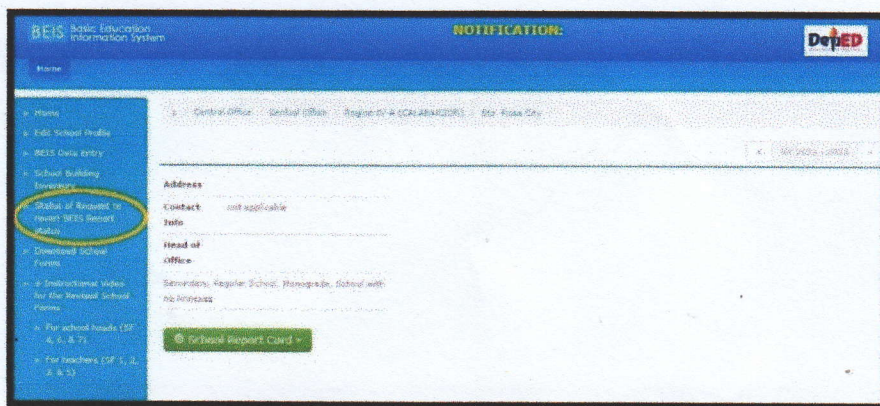


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School Requesting for Reversion

Procedure on How to request reversion from School to Division Office.

- ✓ Go to LIS website <http://lis.deped.gov.ph> and log in using the LIS School Head account. Once logged in,
- ✓ Click the **EBEIS** link and click **Sign in** once again.
- ✓ Look for the link **Status of Request to revert BEIS Report Status** located at the lower left side then click the link.



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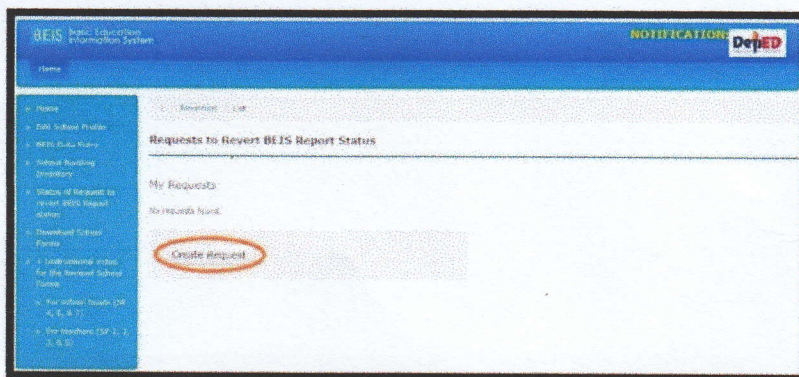


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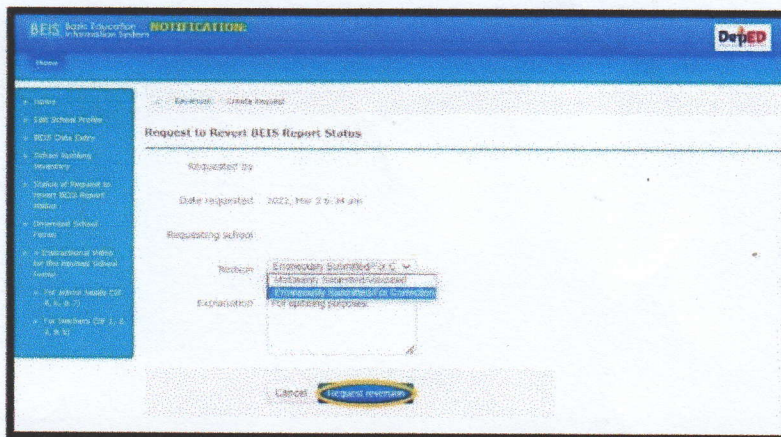
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✓ Click Create Request button.



✓ Choose the Reason from the drop-down list and input the Explanation.

✓ Click the Request reversion button.



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✓ Shows Approval Status is Pending.

Request to Revert BEIS Report Status

Requester request submitted

Report Type: Inventory School Building for Secondary School

Status Change: Submitted - Preparing

Requested by: [Redacted]

Requested Date: 2020, Mar 2 6:35 am

Requesting School: [Redacted]

Reason: Erroneously Submitted/For Correction

Explanation: [Redacted]

Approval Status: Pending

ID	School	District	Report status	Status date
303272	Stn. Domingo	City of Sta. Domingo	Submitted	2020-03-02
	Integrated School	Rosa District 1		2018-05-12

Note: Reports with status date later than revision request date will have status unchanged.



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